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| **Read the instructions below and use one of the following Formatting Tools on them** |

Make me font style Comic Sans MS

Make me bold

Center align me

Left align me

Make me size 20

Make me green

Make me italic

Underline me

Right align me

Make me orange

Make me size 12

Make me font style Times New Roman

Add Paragraph Shading (hint: use the paint bucket)

Add a bullet to me

**Bonus**

Make my letters all Uppercase (without retyping)